DAILY CASH REPORT & CASH COUNT PROTOCOL

Official Cash Register Protocol & Revenue Calculation Form (GoBD Compliant)

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Company Name:	_____	**Date:**	____.____.20____
Location / Register ID:	_____	**Report No. (Seq.):**	CR-20___-_____

1. CASH COUNT PROTOCOL (Physical Count at Closing)

BANKNOTES (Paper Money)	Quantity	Total Amount	COINS (Change)	Quantity	Total Amount
€500	____ pcs	_____ €	**€2.00**	____ pcs	_____ €
€200	____ pcs	_____ €	**€1.00**	____ pcs	_____ €
€100	____ pcs	_____ €	**€0.50**	____ pcs	_____ €
€50	____ pcs	_____ €	**€0.20**	____ pcs	_____ €
€20	____ pcs	_____ €	**€0.10**	____ pcs	_____ €
€10	____ pcs	_____ €	**€0.05**	____ pcs	_____ €
€5	____ pcs	_____ €	**€0.02**	____ pcs	_____ €
			€0.01	____ pcs	_____ €
Subtotal Banknotes:		_____ €	**Subtotal Coins:**		_____ €
TOTAL PHYSICAL CASH COUNTED (ACTUAL CLOSING BALANCE)					_____ €

2. CALCULATION OF DAILY REVENUE (Retrograde Method)

Transaction Type & Description	Calculation	Amount (€)
Actual Closing Balance (Total Physical Cash Counted from above)	+	_____ €
Opening Balance / Floating Cash (Starting change from previous day)	–	_____ €
Cash Expenses (Business expenses paid out of drawer with receipts)	+	_____ €
Private Cash Withdrawals (Cash taken out by owner for personal use)	+	_____ €
Private Cash Deposits (Personal cash added into the drawer)	–	_____ €
TOTAL DAILY CASH REVENUE (Gross Cash Sales for the Day)	**=**	_____ €

3. VAT TAX BREAKDOWN

VAT Category	Net Amount (€)	VAT Amount (€)	Gross Amount (€)
7% VAT Revenue (e.g., Food / Takeaway)	_____ €	_____ €	_____ €
19% VAT Revenue (e.g., Drinks / In-House)	_____ €	_____ €	_____ €

4. NOTES & REMARKS

5. VERIFICATION & SIGNATURE

I hereby confirm the accuracy of the physical cash count and the calculated daily revenue in accordance with statutory bookkeeping principles (GoBD).

_____
City, Date

_____
Signature